

**Academic Assembly**  
September 29, 2014  
2:05 – 3:35pm, STCN 210

**MINUTES**

Present: David Arnesen, Sarah Bee, Maggie Chon, Terri Clark, Brooke Coleman, Lynn Deeken, Teresa Earenfight, Bill Ehmann, Meggie Green, Mike Huggins, Kate Koppelman, Chuck Lawrence, Emily Lieb, David Neel, Erik Olsen, Katherine Raichle, Roshanak Roshandel, Rob Rutherford, Heath Spencer

*Minutes taken by Rosa Hughes*

- I. Review of 6-9-14 Minutes
  - A. Approved with no edits and five abstentions
- II. Updates from Committees
  - A. Program Review Committee
    - 1. Over 20 new program proposals coming forward
    - 2. Will propose a process to streamline the PRC to AcA process
    - 3. All proposal documents will still be distributed to AcA, but PRC will propose a process whereby issues are highlighted to determine which program representatives to invite to AcA
  - B. Faculty Handbook Revision Committee
    - 1. Draft was completed in June by FHRC with several large substantive edits
    - 2. Sent to Provost's Office to review over the summer
    - 3. Once the draft is received back, assuming no large revisions, FHRC will forward it to all faculty for review
  - C. Budget Advisory Committee
    - 1. Challenges with budget this fiscal year due to lower than estimated enrollment and other issues
    - 2. Budget issues forecasted for the next few years at least
    - 3. More information will come from school/college leadership
- III. Announcements
  - A. AcA Membership
    - 1. Still waiting on a representative from College of Education (currently in election process) and a representative from the Graduate Student Council
    - 2. AcA leadership subcommittee is working on how to appoint two new adjunct positions
  - B. Graduate Enrollment Council has approved the Chardin Scholar program
    - 1. Graduate students attend several distinctive events as determined by GEC (Catholic Heritage Lectures, President's Forum, departmental keynote speakers, etc.) and earn honors noted on their transcript and in the Commencement program
    - 2. Also approved by Cabinet and Council of Deans