



Academic Assembly Meeting No. 4

Monday October 5, 2020

2:05 – 3:35 pm, Zoom Meeting

MINUTES

Academic Assembly Members

Present: Angie Jenkins, Carol Adams, Chris Paul, Connie Anthony, Felipe Anaya, Frank Shih, Gregory Silverman, Holly Ferraro, Kate Koppelman, Katie Oliveras, Khalee Kiazolu, Kirsten Thompson, Margit McGuire, Mimi Cheng, Patrick Murphy, Robin Narruhn, Rose Murphy, Russ Powell, Sarah Bee, Shane Martin (Ex-Officio), Terri Clark, Yancy Dominick

Excused: Mark Taylor, Kathleen La Voy (Ex-Officio)

Seattle University Attendees

Presenters: David Lance, Joelle Pretty, Melore Nielsen, Robert Dullea

Guests: Agnieszka Miguel, Alexandra Adame, David Green, Dylan Helliwell, Hannah Tracy, Hidy Basta, Jaisy Joseph, Katie Hoag, Katie Kuder, Kimberly Gawlik, Lauren von Fossen, Rob Aguirre, Sven Arvidson, Teodora Shuman

I. Opening Remarks

2:06 – 2:09 pm

- a. Meeting was called to order at 2:06 pm by AcA president, Frank Shih. The AcA President gave opening remarks.
- b. **MOTION** Moved by Frank Shih: “Move to approve the agenda for the October 5, 2020 meeting of the Academic Assembly (AcA).” Seconded. **Approved.**
- c. **MOTION** Moved by Frank Shih: “Move to approve the meeting minutes from September 28, 2020.” Seconded. **Approved.**

II. Provost Update

2:09 – 2:20 pm

- a. Provost Martin gave a brief update on the progress being made to implement the charges of the motions approved at the last Academic Assembly meeting. AcA members asked questions of the Provost and discussed the process for creating an ad hoc working group on faculty accommodations.

III. Enrollment Update *Melore Nielsen*

2:20 – 2:31 pm

- a. Interim Vice President for Enrollment Management and Dean of Admissions, Melore Nielsen, presented an update on the following topics: undergraduate and graduate fall enrollment, graduate credit hours and initial take-aways from the current enrollment

figures. AcA members asked questions of the presenter and discussed the contents of the presentation.

IV. Graduate Student Conduct *David Lance* 2:31 – 2:42 pm

- a. Associate University Counsel, David Lance, presented background and rationale for the proposed creation of a Graduate Professionals Working Group. This working group would address recently identified gaps in the Student Code of Conduct surrounding the professional and ethical conduct of graduate students. AcA members asked questions of the presenter and discussed the contents of the presentation.

V. Student Advising *Joelle Pretty* 2:42 – 2:55 pm

- a. Assistant Provost for Student Academic Engagement, Joelle Pretty, presented an overview of the challenges, and growing opportunities, facing the university around student advising. Ms. Pretty offered her agenda of issues to be addressed and asked that AcA members share their experiences and identify additional issues the faculty feel need to be addressed. AcA members asked questions of the presenter and offered feedback on student advising issues.

VI. Training Session No. 1 – Robert’s Rules and AcA Bylaws *Gregory Silverman* 2:55 – 3:09 pm

- a. AcA member and appointed AcA parliamentarian, Gregory Silverman, offered a brief informational training session on Robert’s Rules of Order and the newly adopted AcA Bylaws. AcA members asked questions of the presenter and discussed the contents of the presentation.

VII. AcA Open Business – Section 1 3:09 – 3:18 pm

- a. AcA members continued the earlier discussion surrounding the creation of an ad hoc task force and/or working group to address the charges of the motions approved in the last AcA meeting on faculty accommodations during COVID-19. The Provost will work with the AcA President to quickly populate this working group. AcA members who volunteered to serve were noted.

VIII. AcA Open Business – Section 2 3:18 – 3:35 pm

- a. AcA members broke out into small groups to discuss, brainstorm, and prioritize issues to be addressed by the AcA for the 20-21 AY.

Meeting was adjourned at 3:35 pm.

*Minutes taken, and respectively submitted, by the AcA Secretary
Lindsey Nakatani, Senior Administrative Assistant, Office of the Provost
October 5, 2020*