

# SEATTLEU

Housing and Residence Life

Spring 2021 Residence Hall Closing

# RESIDENCE HALL CLOSURE

- For **non-graduating students**, the residence halls close at 12PM on Saturday, June 12, 2021.
- For **graduating students**, the residence halls close at 12PM on Monday, June 14, 2021.

*All students must be out by their respective hall closing date!*





# CHECK-OUT APPOINTMENTS

- All **non-graduating students** are **required** to sign up for a check-out appointment. Check out appointments will range from June 4-12, 2021. You will receive more information on May 20 about how to sign up for an appointment.
- You must choose a check-out appointment by **June 4, 2021**.
- All **graduating students** are not required to sign up for a check-out appointment. All graduating students will automatically be assigned a check-out appointment for June 14, 2021.

# CHECK-OUT

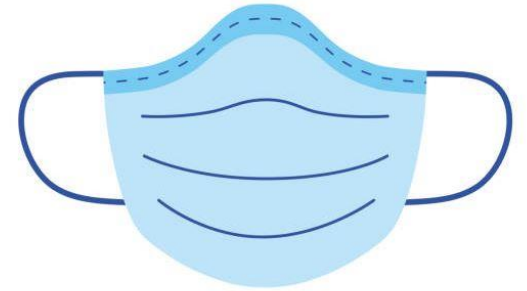
- During your check-out appointment at your front desk, you will complete the following:
  - Check for any mail/packages
  - Return your key(s)
  - Check-out of your room

**IMPORTANT:** Once you return your key at check-out you will no longer have access to your room! **Remove all items before check-out.**



# → CHECK OUT ASSISTANCE

- If you wish to have friends/family help you with your move-out, you are allowed to have two (2) people come to help you.
- Like at move-in, they will be required to check in at your front desk to take the Seattle U Safe Start survey before going up to your room. Please ensure that your guest(s) also are wearing a mask.



# LATE STAY REQUESTS

- Non-graduating students may request a late stay past June 12, 2021 on the Housing Portal starting on **May 31, 2021**.
- **Late Stay requests will only be approved on a case-by-case basis.**
- The latest a student can stay is June 14, 2021 at 12 PM.



All late-stay requests need to be submitted by **June 3, 2021 at 4:30PM**. No late requests will be approved.

# MAIL AND PACKAGES



- At your check out appointment, we ask that you check your mailbox for any paper mail you might have as well as any packages that might still be there for you. **This will be your last opportunity to collect any mail or packages you might still have at your front desk.**

## Additional reminders about mail and packages:

- Update a forwarding address on the Housing Portal BEFORE you depart
- Update your address on any subscriptions you may currently have
- *As a reminder, we might not be able to forward some mail/packages on your behalf, so please be sure to update your mailing address and update your subscriptions.*

# PREPARE YOUR ROOM FOR DEPARTURE



## *Residence Halls*

- Things to do before you depart:
  - Vacuum your space
  - Dust/wipe down all surfaces
  - Take out all trash/recycling/compost
  - Clean and wipe down sink area
  - Clean and empty your microfridge (DO NOT unplug it)
  - Pull your blinds down, close all windows, and turn your heater OFF.

## *Murphy Apartments*

- Things to do before you depart:
  - Vacuum your space
  - Dust/wipe down all surfaces in your room and in all common areas
  - Take out all trash/recycling/compost
  - Speak with other housemates about dividing up cleaning duties in common areas (if applicable)
  - Clean and empty your kitchen fridge (DO NOT unplug it)
  - Pull your blinds down, close all windows, and turn your heater OFF.



# 24-HOUR QUIET HOURS

- 24-hour quiet-hours will go into effect in all residence halls starting on **June 4, 2021 at 8PM** and will remain in effect until **June 14, 2021 at 12PM**.
- Out of respect for others who still need to finish final exams, we ask that you please adhere to the 24-hour quiet hour policy.



*Students who violate the 24-hour quiet hour policy will be documented and entered into the Integrity Formation process and may be asked to leave before their scheduled departure.*

# TRASH DISPOSAL

## *Residence Halls*

- Starting June 7, 2021 there will be large dumpsters placed in front of Bellarmine, Champion, and Xavier halls to dispose your trash.
- The trash rooms in the residence halls will be locked starting June 9, 2021.
- Please dispose of your trash in the dumpsters in front of your building

## *Murphy Apartments*

- The trash rooms will remain unlocked
- Residents of Murphy are encouraged to use the dumpster in front of Champion Hall to throw away their trash if the trash rooms appear full



# → RECYCLING AND DONATIONS

- Starting **June 4, 2021** there will be recycling and donation stations set up in each building.
- Students are welcome to donate any unused or lightly used items (clothing, school supplies, personal furniture, etc).
- ***Please do not donate any torn/dirty clothing or items that are broke and do not work.***



# SUMMER STORAGE

Housing and Residence Life does not provide summer storage for students. However, here are 2 options we are advertising for students to research:

- [Urban Storage](#): 206-973-2459
- [Dorm Room Movers](#): 888-769-3676



# DAMAGE AND CLEANING CHARGES

- After the residence halls close, Facilities and Custodial staff will be entering and inspecting all room spaces of any damage that will need to be repaired over the summertime or any rooms left not cleaned properly.
- You will be emailed at a later time in June if you have been assessed a damage or excessive cleaning fee.





# SUMMER HOUSING

All summer housing will be in the Murphy apartment complex. If you will be living on-campus for Summer 2021 you will be moving to your assignment in the Murphy apartments on **Friday, June 18, 2021**. You will be automatically approved for a late stay date of June 18, 2021. Once you are assigned a space, you will receive additional information about the move procedures to the Murphy apartments.



# SUMMER EMAIL COMMUNICATION

- If you will be a resident during the Fall 2021 quarter, Housing and Residence Life will continue to send emails to your student account with important information over the summer. Please continue to check your student email over the summer for any possible information from our office.
- As a reminder, the continuing student move-in date will be Sunday, September 19, 2021. More information about move-in times and appointments will be sent to you in August.
- As a reminder- if you are still currently on our Housing wait list, it is possible you may be offered a space on campus. Any room space offers will be sent to you by way of email. Please continue to check your email over summer.





**THANK  
YOU!**



**On behalf of the entire Housing and Residence  
Life staff, we would like to thank you for a great  
year together!**

**Have a fun and safe summer!**